

Performance Report

Motueka Women's Support Link Incorporated
For the year ended 31 March 2022

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Entity Information

Motueka Women's Support Link Incorporated For the year ended 31 March 2022

'Who are we?', 'Why do we exist?'

Motueka Women's Support Link (also known as Women's Support Motueka) offers free of charge support, advocacy and counselling to women who are going through any concerns including: Physical abuse, emotional abuse, sexual abuse, addictions, child-related problems, depression, financial difficulties, family harm, grief, health matters, loneliness, relationship problems and any other worries. Our qualified staff comprised by counsellors are available to listen and provide information and refer clients to the most appropriate agency to their situation.

Legal Name of Entity

Motueka Woman's Support Link Incorporated
also known as Women's Support Motueka

Entity Type and Legal Basis

Incorporated Society

Registration Number

Charity Commission number CC34846

Entity's Purpose

To empower women of all ages to recognise their resourcefulness and reach their full potential.
To increase safety for women and children and promote healthy, non-violent relationships.
To understand the implications of Te Tiriti O Waitangi and offer individuals culturally appropriate services.
We do this through support, counselling, advocacy, crisis support service and community mobilisation

Entity Structure

Service Manager 25 hours per week.
Senior Case Manager/Counsellor 30 hours per week.
Case Manager/Counsellor 18 hours per week.
Case Manager/Counsellor 12 hours per week.
Community Engagement Coordinator (contractor) 8 hours per week.

Main Sources of Entity's Cash and Resources

Funding/grant requests.

Entity's Reliance on Volunteers and Donated Goods or Services

We receive support from volunteers as committee members of our collective until September 2021.
We changed our Constitution in March 2021 to change its governing body to a board of members.
Since our AGM in September 2021 we elected five board members.

Physical Address

Community House, Decks Reserve, Wallace St, Motueka 7120

Postal Address

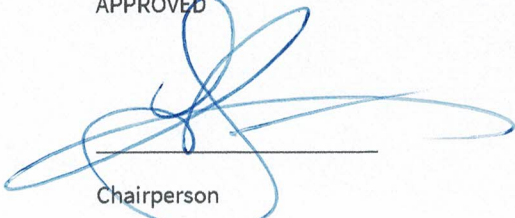
PO Box 350, Motueka, Motueka, New Zealand, 7143

Approval of Financial Report

Motueka Women's Support Link Incorporated For the year ended 31 March 2022

The Committee are pleased to present the approved financial report including the historical financial statements of Motueka Woman's Support Link Incorporated for year ended 31 March 2022.

APPROVED



Chairperson

Date

7/7/22

Statement of Service Performance

Motueka Women's Support Link Incorporated

For the year ended 31 March 2022

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

Respond to NZ Police reports we receive (255 -excluding repeats- over the past 12 months). Our goal is to make contact with the client as soon as possible after an assault has occurred and we have received the report. We offer support, establish a safety plan and discuss and explain possible legal interventions that may be necessary. Our case managers/counsellors will accompany clients to appointments with lawyers, police interviews, or any other organisation, as well as liaising witness services.

Police Report Response Procedure:

- *Receive and review report:
- *Make contact with client via phone
- *Potential appointment with Case Management - initial risk assessment
- *Liaise with Solicitor - Protection Order/Parenting Order
- *Liaise with WINZ and/or GP (other social agencies)
- *Schedule ongoing support sessions - safety planning
- *Crisis Counselling and Long-Term Therapy are critical aspects of our crisis response work.

We participate in Family Violence Interagency Response System (FVIARS) held weekly. These agencies include Police, Oranga Tamariki, Corrections, Work and Income and RISE - Living Safe. We discuss all family violence callouts that have occurred over the previous week as well as follow ups with of any situations we are particularly concerned about. Victim safety is enhanced by each agency sharing information.

| | 2022 | 2021 |
|---|------|------|
| Description and Quantification of the Entity's Outputs | | |
| Total number of referrals from Police call outs (excluding repeats) | 255 | 298 |
| Total number of referrals | 435 | 412 |
| Total number of referrals that involve family harm | 368 | 390 |

Description and Quantification of the Entity's Outputs

Total number of counselling hours: 355.

Additional Funding

Raise addition funds by way of Grants and donations to support the Society's activiies.

| | 2022 | 2021 |
|-----------------------------------|---------------|---------------|
| Grants and Donations | | |
| Grants | 73,750 | 62,148 |
| Donations | 7,348 | 14,183 |
| Total Grants and Donations | 81,098 | 76,331 |

Additional Output Measures

We receive feedback from our clients through Survey Monkey.

Additional Information

Due to a raise in family harm awareness, we have seen an increase in demand. COVID-19 and the insecurities that happen around that have also played an important part in this increase in demand.

Statement of Financial Performance

Motueka Women's Support Link Incorporated

For the year ended 31 March 2022

'How was it funded?' and 'What did it cost?'

| | NOTES | 2022 | 2021 |
|---|-------|----------------|----------------|
| Revenue | | | |
| Grants | | | |
| Rata Foundation | | 6,250 | 25,000 |
| Lion Foundation | | 5,000 | 3,813 |
| Lotteries Grants | | 54,000 | - |
| C.O.G.S Funding | | 8,000 | 8,000 |
| Grants - Other | | 500 | 25,335 |
| Total Grants | | 73,750 | 62,148 |
| Donations & Fundings | | | |
| Fundraising | | - | 300 |
| Donations Received | | 7,348 | 14,183 |
| Total Donations & Fundings | | 7,348 | 14,483 |
| Other revenue | | | |
| Refunds | | - | 3 |
| Interest Received | | 268 | 455 |
| Total Other revenue | | 268 | 458 |
| Revenue from providing goods or services | | | |
| MSD Funding | | 140,750 | 12,019 |
| OT Min for Child | | 13,005 | 85,321 |
| Total Revenue from providing goods or services | | 153,755 | 97,340 |
| Total Revenue | | 235,121 | 174,429 |
| Expenses | | | |
| Volunteer and employee related costs | | | |
| Accident Compensation Levy | | 392 | 335 |
| Training | | 1,353 | 1,325 |
| Travel Milage | | 326 | 185 |
| Volunteer Costs & Reimbursments | | - | 1,671 |
| Wages & Salaries | | 135,903 | 126,062 |
| Staff Wellbeing | | 632 | - |
| Supervision | | 5,866 | - |
| Cultural Supervision | | 900 | - |
| Total Volunteer and employee related costs | | 145,372 | 129,579 |
| Costs related to providing goods or service | | | |
| Record Management Contract | | 3,990 | - |
| Women's Group | | 3,483 | - |
| Books & Videos | | 218 | 64 |

This statement have been subject to a review and should be read in conjunction with the attached Independent Assurance Practitioners's Review Report.

| | NOTES | 2022 | 2021 |
|--|-------|----------------|----------------|
| Lunches & Tea | | 1,386 | 665 |
| Subscriptions | | 1,561 | 463 |
| Client Management System | | 6,225 | - |
| Website | | 674 | - |
| Consultant/Mentor | | 8,272 | 3,118 |
| Support Worker | | 210 | 255 |
| Counselling Case Management | | 490 | 1,050 |
| Covid 19 Expense | | - | 13,203 |
| Client Support | | 1,743 | 45 |
| Community Engagement | | 8,959 | - |
| Policies Maintenance | | 1,692 | - |
| Accountancy Fees | | 375 | 250 |
| Advertising | | 571 | 769 |
| Charities Commission | | 44 | 89 |
| Computer Expense | | 2,380 | 1,035 |
| Insurance | | 1,941 | 1,918 |
| Printing & Stationary | | 2,940 | 1,276 |
| Rent | | 5,417 | 4,480 |
| Bank Charges | | 149 | 86 |
| Repairs & Maintenance | | 1,244 | 1,928 |
| Telephone & Cellphones | | 1,701 | 1,618 |
| Gifts & Donations | | 1,720 | 2,377 |
| Total Costs related to providing goods or service | | 57,386 | 34,689 |
| Depreciation | | | |
| Depreciation | | 322 | 213 |
| Total Depreciation | | 322 | 213 |
| Total Expenses | | 203,080 | 164,481 |
| Surplus/(Deficit) for the Year | | 32,040 | 9,948 |

This statement have been subject to a review and should be read in conjunction with the attached Independent Assurance Practitioners's Review Report.

Statement of Changes in Equity

Motueka Women's Support Link Incorporated

For the year ended 31 March 2022

| | 2022 | 2021 |
|----------------------------------|----------------|---------------|
| Equity | | |
| Opening Balance | 84,272 | 74,324 |
| Increases | | |
| Surplus/(deficit) for the Period | 32,040 | 9,948 |
| Total Increases | 32,040 | 9,948 |
| Total Equity | 116,312 | 84,272 |

This statement have been subject to a review and should be read in conjunction with the attached Independent Assurance Practitioners's Review Report.

Statement of Financial Position

Motueka Women's Support Link Incorporated

As at 31 March 2022

'What the entity owns?' and 'What the entity owes?'

| | NOTES | 31 MAR 2022 | 31 MAR 2021 |
|---|-------|----------------|----------------|
| Assets | | | |
| Current Assets | | | |
| Bank accounts and cash | | | |
| Petty Cash | | 75 | 80 |
| Westpac 00 Cheque Account | | 852 | 2,155 |
| Westpac 00 Cash Account | | 278 | 206 |
| Westpac 25 Bonus Saver | | 207,659 | 110,897 |
| Total Bank accounts and cash | | 208,864 | 113,338 |
| GST Receivable | | 8,726 | - |
| Total Current Assets | | 217,589 | 113,338 |
| Non-Current Assets | | | |
| Property, Plant and Equipment | | 1,287 | 1,609 |
| Investments | | | |
| Term Deposit | | 30,000 | 30,000 |
| Total Non-Current Assets | | 31,287 | 31,609 |
| Total Assets | | 248,877 | 144,947 |
| Liabilities | | | |
| Current Liabilities | | | |
| GST Payable | | - | 10,676 |
| Unused donations and grants with conditions | 1 | 132,565 | 50,000 |
| Total Current Liabilities | | 132,565 | 60,676 |
| Total Liabilities | | 132,565 | 60,676 |
| Total Assets less Total Liabilities (Net Assets) | | 116,312 | 84,272 |
| Accumulated Funds | | | |
| Accumulated surpluses or (deficits) | | 116,312 | 84,272 |
| Total Accumulated Funds | | 116,312 | 84,272 |

This statement have been subject to a review and should be read in conjunction with the attached Independent Assurance Practitioners's Review Report.

Statement of Cash Flows

Motueka Women's Support Link Incorporated For the year ended 31 March 2022

| | 2022 | 2021 |
|---|---------------|----------------|
| Cash Flows from Operating Activities | | |
| Donations, fundraising and other similar receipts | 339,558 | 223,971 |
| Interest, dividends and other investment receipts | 268 | 455 |
| Cash receipts from other operating activities | - | 3 |
| GST | (36,352) | 10,052 |
| Payments to suppliers and employees | (206,352) | (163,603) |
| Cash flows from other operating activities | (1,591) | (665) |
| Total Cash Flows from Operating Activities | 95,531 | 70,212 |
| Cash Flows from Investing and Financing Activities | | |
| Payments to acquire property, plant and equipment | - | (1,822) |
| Total Cash Flows from Investing and Financing Activities | - | (1,822) |
| Net Increase/(Decrease) in Cash | 95,531 | 68,390 |
| Bank Accounts and Cash | | |
| Opening cash | 113,338 | 44,948 |
| Net change in cash for period | 95,531 | 68,390 |
| Closing cash | 208,869 | 113,338 |

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Depreciation Schedule

Motueka Women's Support Link Incorporated For the year ended 31 March 2022

| NAME | PURCHASED | OPENING VALUE | COST | RATE | PURCHASES | DEPRECIATION | CLOSING VALUE |
|-------------------------------|-------------|---------------|--------------|--------|-----------|--------------|---------------|
| Office Equipment | | | | | | | |
| Laptops (2) | 14 Sep 2020 | 1,609 | 1,822 | 20.00% | - | 322 | 1,287 |
| Total Office Equipment | | 1,609 | 1,822 | | - | 322 | 1,287 |
| Total | | 1,609 | 1,822 | | - | 322 | 1,287 |

This statement have been subject to a review and should be read in conjunction with the attached Independent Assurance Practitioners's Review Report.

Statement of Accounting Policies

Motueka Women's Support Link Incorporated

For the year ended 31 March 2022

'How did we do our accounting?'

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Motueka Women's Support Link Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

This statement have been subject to a review and should be read in conjunction with the attached Independent Assurance Practitioners's Review Report.

Notes to the Performance Report

Motueka Women's Support Link Incorporated For the year ended 31 March 2022

| | 2022 | 2021 |
|--|----------------|---------------|
| 1. Unused donations and grants with conditions | | |
| Grants - other advanced | 5,750 | - |
| Donation Unused | 2,000 | - |
| Rata foundation advanced | 21,563 | - |
| MSD Funding | 56,638 | - |
| NZ Lotteries Grant | 41,400 | 25,000 |
| Ministry for Children | 5,215 | 25,000 |
| Total Unused donations and grants with conditions | 132,565 | 50,000 |

2. Commitments

There are no commitments as at 31 March 2022 (Last year - nil).

3. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2022 Last year - nil).

4. Related Parties

There were no transactions involving related parties during the financial year.

5. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

6. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

7. Covid

On the 11 March, the World Health Organization declared the outbreak of Covid 19 (a novel coronavirus) a pandemic. New Zealand commenced a nationwide four week lockdown. This lockdown had an immediate effect on Motueka Woman's Support Link ability to deliver it's services during this period. The Society continued operating as it's a essential service and experienced a high demand during this period.

Since the nationwide lockdown New Zealand has been subject to various regional changes in Covid alert and restrictions.

Income increased by 75% for the year. The Society didn't receive any Covid subsidy.

The ongoing financial impact of the Covid 19 pandemic is still uncertain.

This statement have been subject to a review and should be read in conjunction with the attached Independent Assurance Practitioners's Review Report.



INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT

To the members of the Motueka Women's Support Link Incorporated

Report on the Financial Statements

We have reviewed the financial statements of the Motueka Women's Support Link Incorporated, on pages 3-4 which comprise the Statement of Financial Position as at 31 March 2022, and the Statement of Financial Performance, Statement of Movements in Equity and Statement of Cash Flows for the year then ended and a summary of significant accounting policies and other explanatory information.

The Committee's Responsibility for the Financial Statements

The Committee is responsible for the preparation and fair presentation of these financial statements in accordance with Public Benefit Entity Simple Format Reporting – Accrual (NFP) and for such internal control as the Committee determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Assurance Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements. We conducted our review in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity. ISRE (NZ) 2400 requires us to conclude whether anything has come to our attention that causes us to believe that the financial statements, taken as a whole, are not prepared in all material respects in accordance with the applicable financial reporting framework.

This Standard also requires us to comply with relevant ethical requirements.

A review of financial statements in accordance with ISRE (NZ) 2400 is a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, we do not express an audit opinion on these financial statements.

Other than in our capacity as assurance practitioner we have no relationship with, or interests in, Motueka Women's Support Link Incorporated.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of Motueka Women's Support Link Incorporated as at 31 March 2022, and of its financial performance and cash flows for the year then ended, in accordance with the Public Benefit Entity Simple Format Reporting – Accrual (NFP).

Other information

The Committee is responsible for the other information. The other information comprises The Entity Information and Statement of Service Performance but does not include the financial statements and our Independence Practitioner's Review's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our review of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If based, on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

John Patrick Murphy
Chartered Accountant
Motueka

7 July 2022