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Performance Report

Motueka Women's Support Link Incorporated
For the year ended 31 March 2024

Prepared by Smart Business Centre Motueka Limited

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Entity Information

Motueka Women's Support Link Incorporated For the year ended 31 March 2024

'Who are we?', 'Why do we exist?'

Motueka Women's Support Link (also known as Women's Support Motueka) offers free of charge support, advocacy and counselling to women who are going through any concerns including: Family Violence, involving physical, psychological, sexual and financial abuse. Other matters such as depression, anxiety, financial difficulties, grief, health matters, loneliness, relationship issues and any other worries. Our qualified staff are comprised of counselors who are available to listen and provide information and refer clients to the most appropriate agency for their situation.

Legal Name of Entity

Motueka Woman's Support Link Incorporated
also known as Women's Support Motueka

Entity Type and Legal Basis

Incorporated Society

Registration Number

Charity Commission number CC34846

Entity's Purpose

To empower women of all ages to recognise their resourcefulness and reach their full potential.
To increase safety for women and children and promote healthy, non-violent relationships.
To understand the implications of Te Tiriti O Waitangi and offer individuals culturally appropriate services.
We do this through support, counselling, advocacy, crisis support service and community mobilisation

Entity Structure

Service Manager – 30 hours per week.

Senior Case Manager/Counsellor – 36 hours per week (shared position with two Senior staff)

Case Manager/Counselor – 24 hours per week.

Case Manager/Counselor – 12 hours per week.

Community Engagement Coordinator – 30 hours per week.

Main Sources of Entity's Cash and Resources

Funding/grant requests.

Entity's Reliance on Volunteers and Donated Goods or Services

We receive support from volunteers and Board members. Since our AGM in September 2023 we re-elected six Board members.

Physical Address

9 Greenwood St. (Community House, Decks Reserve). Motueka 7120

Postal Address

PO Box 350, Motueka, New Zealand, 7143

Approval of Financial Report

Motueka Women's Support Link Incorporated For the year ended 31 March 2024

The Committee are pleased to present the approved financial report including the historical financial statements of Motueka Woman's Support Link Incorporated for year ended 31 March 2024.

APPROVED



Chairperson

Date 11/9/24

Statement of Service Performance

Motueka Women's Support Link Incorporated For the year ended 31 March 2024

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

Women's Support Motueka responds to the New Zealand Police Reports that are referred almost daily to our service (347 number of referrals over the past 12 months). After the police have attended the incident or assault and the report has been sent to us, our goal is to make contact with the woman as soon as possible, to check on her safety and wellbeing. We offer support, establish a safety plan and discuss and explain possible legal interventions that may be necessary. Our case managers/counsellors will accompany clients with lawyers, police interviews or any other organisation, as well as liaising witness services.

Police Report Response Procedure:

- *Receive and review report:
- *Make contact with client via phone
- *Potential appointment with Case Management - initial risk assessment
- *Liaise with Solicitor - Protection Order/Parenting Order
- *Liaise with WINZ and/or GP (other social agencies)
- *Schedule ongoing support sessions - safety planning
- *Crisis Counselling and Long-Term Therapy are critical aspects of our crisis response work.

We participate in Whāngaia Ngā Pā Harakeke (formerly known as Family Violence Inter-agency Response System - FVIARS) held weekly. These agencies include Police, Oranga Tamariki, Corrections, Work and Income, RISE - Living Safe, Te Whatu Ora and Kainga Ora. We discuss all family violence call outs that have occurred over the previous week as well as follow ups with any of the situations we are particularly concerned about. Victim safety is enhanced by each agency sharing information.

	2024	2023
Description and Quantification of the Entity's Outputs		
Total number of referrals from Police call outs (excluding repeats)	347	331
Total number of referrals	595	474
Total number of referrals that involve family harm	527	442

Description and Quantification of the Entity's Outputs

Total number of counselling hours: 234*

*The increase in referrals and the accompanying administrative work have impacted the number of hours we can offer for counselling each week, leading to a decrease compared to previous years.

Additional Funding

Raise addition funds by way of Grants and donations to support the Society's activities.

	2024	2023
Grants and Donations		

	2024	2023
Grants	95,150	78,024
Donations	5,995	9,347
Total Grants and Donations	101,145	87,371

Additional Output Measures

We receive feedback from our clients through Survey Monkey.

Additional Information

Due to a raise in family harm awareness, we have seen an increase in demand. COVID-19 and the insecurities that happen around that have also played an important part in this increase in demand.

Statement of Financial Performance

Motueka Women's Support Link Incorporated For the year ended 31 March 2024

'How was it funded?' and 'What did it cost?'

	NOTES	2024	2023
Revenue			
Grants			
Rata Foundation		26,250	25,000
Lotteries		58,900	39,524
C.O.G.S Funding		8,000	8,000
Grants - Other		2,000	5,500
Total Grants		95,150	78,024
Donations & Fundings			
Fundraising Income		-	790
Donations Received		5,995	9,347
Total Donations & Fundings		5,995	10,137
Other revenue			
Interest Received		8,258	2,641
Sundry Income		-	1,318
Total Other revenue		8,258	3,959
Revenue from providing goods or services			
Community Engagement Workshop Income		841	644
MSD		241,610	116,750
Oranga Tamariki Counselling		17,539	17,689
Total Revenue from providing goods or services		259,990	135,082
Total Revenue		369,393	227,202
Expenses			
Volunteer and employee related costs			
Accident Compensation Levy		439	383
Training		5,715	5,532
Travel Mileage		1,411	402
Wages & Salaries	2	205,393	146,919
Staff Wellbeing		1,349	1,160
Supervision		5,978	6,817
Total Volunteer and employee related costs		220,285	161,213
Costs related to providing goods or service			
Adventure Therapy Group		-	2,702
Women's Group	2	4,139	3,458
Books & Videos		291	84
Lunches & Teas		1,742	1,623
Subscriptions		1,340	2,586

This statement have been subject to a review and should be read in conjunction with the attached Independent Assurance Practitioners's Review Report.

	NOTES	2024	2023
Client Management System		2,523	2,580
Website		1,098	948
Consultancy		2,480	5,000
Client Support		2,039	1,957
Community Engagement	2	51,032	13,919
Accountancy Fees		771	345
Advertising		1,578	273
Charities Commission		44	44
Computer Expense		1,937	216
Insurance		3,450	3,025
Printing & Stationary		2,245	1,463
Rent		6,616	6,197
Bank Charges		136	140
Repairs & Maintenance		5,470	1,347
Telephone & Cellphones		2,041	1,860
Gifts & Donations		964	651
Governance Costs		4,052	1,995
Total Costs related to providing goods or service		95,990	52,412
Depreciation			
Depreciation		484	1,022
Total Depreciation		484	1,022
Total Expenses		316,759	214,647
Surplus/(Deficit) for the Year		52,635	12,555

This statement have been subject to a review and should be read in conjunction with the attached Independent Assurance Practitioners's Review Report.

Statement of Changes in Equity

Motueka Women's Support Link Incorporated For the year ended 31 March 2024

	2024	2023
Equity		
Opening Balance	128,867	116,312
Increases		
Surplus/(deficit) for the Period	52,635	12,555
Total Increases	52,635	12,555
Total Equity	181,502	128,867

This statement have been subject to a review and should be read in conjunction with the attached Independent Assurance Practitioners's Review Report.

Statement of Financial Position

Motueka Women's Support Link Incorporated As at 31 March 2024

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 MAR 2024	31 MAR 2023
Assets			
Current Assets			
Bank accounts and cash			
Petty Cash		16	16
Westpac Cheque Account		2,143	28,757
Westpac Eftpos Account		1,259	98
Westpac Savings Account		127,405	136,724
Total Bank accounts and cash		130,824	165,595
Total Current Assets		130,824	165,595
Non-Current Assets			
Property, Plant and Equipment		3,406	1,030
Investments			
Term deposits		180,000	120,000
Total Non-Current Assets		183,406	121,030
Total Assets		314,229	286,625
Liabilities			
Current Liabilities			
GST Payable		23,973	20,722
Unused donations and grants with conditions	1	108,755	137,035
Total Current Liabilities		132,728	157,757
Total Liabilities		132,728	157,757
Total Assets less Total Liabilities (Net Assets)		181,502	128,867
Accumulated Funds			
Accumulated surpluses or (deficits)		181,502	128,867
Total Accumulated Funds		181,502	128,867

This statement have been subject to a review and should be read in conjunction with the attached Independent Assurance Practitioners's Review Report.

Statement of Cash Flows

Motueka Women's Support Link Incorporated For the year ended 31 March 2024

	2024	2023
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	120,783	244,100
Interest, dividends and other investment receipts	8,258	2,641
Cash receipts from other operating activities	142,034	1,962
GST	(28,727)	12,418
Payments to suppliers and employees	(323,013)	(212,008)
Cash flows from other operating activities	-	(1,623)
Total Cash Flows from Operating Activities	(80,666)	47,490
Cash Flows from Investing and Financing Activities		
Receipts from sale of investments	120,000	-
Payments to acquire property, plant and equipment	(2,860)	(764)
Payments to purchase investments	(180,000)	(90,000)
Cash flows from other investing and financing activities	108,755	-
Total Cash Flows from Investing and Financing Activities	45,895	(90,764)
Net Increase/(Decrease) in Cash	(34,771)	(43,275)
Bank Accounts and Cash		
Opening cash	165,595	208,869
Net change in cash for period	(34,771)	(43,275)
Closing cash	130,824	165,595

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Depreciation Schedule

Motueka Women's Support Link Incorporated For the year ended 31 March 2024

NAME	PURCHASED	OPENING VALUE	COST	PURCHASES	RATE	DEPRECIATION	CLOSING VALUE
Office Equipment - Cost brought forward							
Laptops (2)	14 Sept 2020	1,030	1,822	-	20.00%	206	824
New Laptop	15 Jun 2022	-	764	-	-	-	-
Office desks x 3	29 Jun 2023	-	1,891	1,891	13.00%	205	1,686
Standing Desk - Manager	12 Sept 2023	-	969	969	13.00%	73	896
Total Office Equipment - Cost brought forward		1,030	5,446	2,860		484	3,406
Total		1,030	5,446	2,860		484	3,406

This statement have been subject to a review and should be read in conjunction with the attached Independent Assurance Practitioners's Review Report.

Statement of Accounting Policies

Motueka Women's Support Link Incorporated For the year ended 31 March 2024

'How did we do our accounting?'

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Motueka Women's Support Link Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

This statement have been subject to a review and should be read in conjunction with the attached Independent Assurance Practitioners's Review Report.

Notes to the Performance Report

Motueka Women's Support Link Incorporated For the year ended 31 March 2024

	2024	2023
1. Unused donations and grants with conditions		
Donation Unused	5,500	-
Rata Foundation advanced	22,500	18,750
MSD Funding	51,370	55,000
NZ Lotteries Grant	25,000	58,900
Ministry for Children - Oranga Tamariki	4,385	4,385
Total Unused donations and grants with conditions	108,755	137,035

2. Wages

Gross Staff Wages are reported on the Statement of Financial Performance as follows:

Account	Amount
Wages & Salaries	\$205,394
Community Engagement	\$49,048
Women's Group	\$2,800
Total	\$257,242

3. Commitments

There are no commitments as at 31 March 2024 (Last year - nil).

4. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2024 Last year - nil).

5. Related Parties

There were no transactions involving related parties during the financial year.

6. Events After the Balance Date

Oranga Tamariki will not be renewing funding for counselling services beyond 30 June 2024. This grant represents annual income to Motueka Women's Support Link Inc of \$17,539 (Last year - nil).

7. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

This statement have been subject to a review and should be read in conjunction with the attached Independent Assurance Practitioners's Review Report.

Independent Assurance Practitioners's Review Report

Motueka Women's Support Link Incorporated For the year ended 31 March 2024

Compilation Report to the Directors of Motueka Women's Support Link Incorporated.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Motueka Women's Support Link Incorporated for the year ended 31 March 2024.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Committee is solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Independence

We have no involvement with Motueka Women's Support Link Incorporated other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

Disclaimer